



Foothill Trails District  
NEIGHBORHOOD COUNCIL

**Committee Members:**

Alisa Clairet, Chair  
Daniel Davis  
Kevin J Davis  
Ryan Davis

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE FOOTHILL TRAILS DISTRICT NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

The general public can subscribe to email notifications to receive updates regarding public meetings, council documents, or department newsletters (including neighborhood council meetings) at: <https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents/neighborhood-councils>. Please subscribe today!

**RULES AND ELECTIONS COMMITTEE SPECIAL AGENDA**

**Zoom Invite: <https://us02web.zoom.us/j/88139998566>**

**Zoom Meeting Code: 881 3999 8566**

**February 3, 2022, 7:00 p.m.**

**FTDNC OFFICES - 9747 Wheatland Ave., Shadow Hills, CA 91040**

*(The Rules and Elections Committee meeting is routinely scheduled for the 1<sup>st</sup> Thursday of the month)*

1. Call to order, Pledge of Allegiance.
2. Discussion/possible action to appoint new members to the committee(s).
3. Comments by Chair and discussion on topics from the last meeting.
4. Comments by Public Representatives (max 10 minutes each)
5. Public Comment – (max 5 minutes each.)
6. Discussion/possible action to make formal recommendations to the General Board: (1) DONE still reviewing the proposed changes made to the by-laws and standing rules, (2) Web Corner still working on creating a new tab for training on the FTDNC by The Web Corner and populating it with training information, documents and videos, and (3) progress on providing access and training to committee chairs to the FTDNC website to upload agendas and minutes.
7. Review of any presentations to the General Board.
8. Committee member comments.
9. Approval of any outstanding minutes.
10. Adjournment.

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**PROCESS FOR RECONSIDERATION** - For information on the FTDNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the FTDNC Bylaws at [FTDNC.org](http://FTDNC.org).

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address board members on any agenda item before they take a formal position at any meeting. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Council’s jurisdiction will be heard during the Public Comment period. Please note that under the Brown Act, the Board may be prevented from acting on a matter that you bring to its attention during the Public Comment period. However, any issue raised by a speaker may become the subject of a future meeting. Public comment is limited to 2 minutes per speaker, but limited time extensions may be granted by the Chairperson in consultation with other board members present.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 7 calendar days prior to the meeting you wish to attend by contacting Kevin J. Davis, Board President via email at [president@ftdnc.org](mailto:president@ftdnc.org).

**TRANSLATION SERVICES** - To ensure availability of services or to request translation, please make your request at least 7 calendar days prior to the meeting you wish to attend by contacting Kevin J. Davis, Board President, via email at [president@ftdnc.org](mailto:president@ftdnc.org).

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 7 días de trabajo antes del evento. Por favor contacte a Kevin J. Davis, Presidente por correo electrónico [president@ftdnc.org](mailto:president@ftdnc.org) para avisar al Concejo Vecinal.

**PUBLIC ACCESS TO MEETING DOCUMENTS** - Agendas are posted for public review at the FTDNC Headquarters, 9747 Wheatland Avenue, Shadow Hills, CA and on the FTDNC.org webpage. You can also receive agendas via email by sending a request to be added to FTDNC email blast to [foothilltrails@gmail.com](mailto:foothilltrails@gmail.com) and/or by subscribing to the City’s Early Notification System at <https://www.lacity.org/your-government/council-votes/subscribe-meeting-agendas/neighborhood-councils>. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [FTDNC.org](http://FTDNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Kevin J. Davis, Board President via email at [president@ftdnc.org](mailto:president@ftdnc.org)

**AB 361 UPDATES:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

**BROWN ACT: Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)