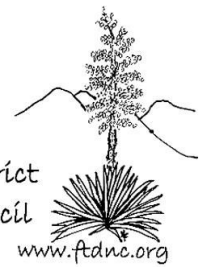


Alisa Clairet
Daniel Davis
Dawn Jacobs
Jaycynda Trifone-
Woodruff
Jess Lewis
Joshua Jeffrey

Kelly Rose
Kevin Davis
Laurie Thoms
Michael Carpenter
Sharon Washington

Foothill Trails District
Neighborhood Council



GENERAL MEETING MINUTES DRAFT

February 16, 2017, 7:00 PM TO 9:00 PM

Lake View Terrace Recreation Center, 11075 Foothill Blvd., Lake View Terrace

Regular meetings are scheduled on the third Thursday of each month at 7pm

Administrative Tasks (10 minutes)

1. Call to order and Pledge of Allegiance 7:05pm
2. Roll call, attendance report and declaration of a quorum. Dawn, Josh, Michael, Jess, Jaycynda, Sharon, Kevin, Laurie, Kelly Alisa
3. Opening comments by the Chair. Signed off on our lease, rent is going up \$50/month. Business cards will be ordered after information is confirmed. Reminder, Budget Day is Feb 25th at Van Nuys City Hall, 9:00am-12:30pm
4. **Presentation/Discussion/Possible Action** to:
 - a. Appoint qualified stakeholders to currently vacant seats on the General Board.
 - i. Daniel Davis would like to be reinstated to the FTDNC board.
 1. Motion Michael motion to appoint Daniel to the board, Laurie 2nd
Unanimous
 - b. Authorize or dissolve any new committees.
 - i. One outstanding meeting was an adhoc committee, Arts and Beautification Committee has not had any meetings. Motion: Josh would like to move to dissolve this committee, Jess 2nd. Unanimous
 - ii. Homeless liaison, Cindy Bloom Josh: Would like to formally appoint Cindy as Liaison, Jess 2nd – Unanimous
 - iii. Film liaison and aging committee – looking for liaisons.
 - c. Appoint representative(s) to municipal agencies or other community groups.

Public Announcements and Presentation (30 minutes)

(Reports and brief presentations only. For any detailed or lengthy questions, please follow up with presenter outside so meeting may proceed as scheduled. Thank you.)

5. **Presentations** by Public Representatives.
 - d. Government officials or representatives.
 - i. Jaqueline Serrano (Sr. Field Representative, Tony Cardenas, Dist 29). Affordable care town Hall, Feb 21st, Cesar Chavez Learning Academy 6:30pm. Hosted valentines for Veterans Event and have left over valentines if anyone wants. Mobile office: March 18th, open to discuss any issues with Federal agencies 10:00am-1:00pm. Cardenas does support expanded medicare.
 - ii. Tony Wilkinson, Rep for Herb Wesson (CD7). Yolanda.fuentes@lacity.org if you have any questions or concerns. Has hired additional bulk garbage pick up.
 - iii. Eric Menjivar Communication Director for assembly member Raul Bocanegra. Having Woman of The Year right now, bit.do/woty39. Anyone can submit for Woman of The Year. Any question with state agency, call the office.
 - iv. David Gonzales, Monica Ratcliff. Feb is Black History month, Crisis in black education, will assemble a task force to reduce achievement gap. Accepting enrollment for Spanish class. Arts program for local schools is available for information. Rosemary Duff will replace David and she continue to attend meetings.

- e. Other community groups.
6. **Public Comment** (*Presentations are limited to non-agenda items whose subject(s) fall under the Board's jurisdiction.*)
- i. There is a plan to narrow Foothill Blvd. to add a bike lane down to LVT. Starting at Sunland Park heading into LVT. Presented by DOT at Sunland Safe Streets meeting. 2nd Saturday of the month at North City Hall (where Sunland/Tujunga meet). Part of Vision 0 deployed by the Mayor.
 - ii. Dale Gibson: This Saturday at the Hideaway 4:00pm-8:00pm fundraiser
 - iii. Nina: Tujunga will be putting a college (Nation College) in the old K-Mart property. Chamber of Commerce Easter event April 13-15th
 - iv. Monica Rodriguez: Progress with the Safe Coalition have been successful in working with CD7. Saturday having a rally 9:00am at Momma Leaches Kitchen n Sylmar.

Committee & Representative Reports (20 minutes)

7. **Presentation** of committee reports (*Max 5 minutes each*):
- a. Budget and Finance.
 - a. Met on Feb 6th, next March 6th. 3 action items and a special agenda item
 - b. Communication and Outreach.
 - a. LaTuna Committee will be doing another clean up March 25th
 - b. The candidate mixer was a hit, all 20 candidates attended. Received a lot of positive feedback.
 - c. Jess has offered to code and develop our website.
 - d. Next meeting 1st Thursday of March 2nd, did not meet in February
 - c. Equestrian.
 - a. Did not meet in February. Next meeting March 9th. Discuss equestrian presence at the Vinedale school event 100th anniversary.
 - b. Next meeting will discuss how we can open up the trails from La Tuna Canyon to Shadow Hills.
 - c. Need to rejuvenate this committee
 - d. Equine Fair is in a few months.
 - d. Land Use.
 - a. Met February 7th, Next meeting March 7th.
 - b. 7/11 hearing was suppose to be last month and is now delayed.
 - c. The 17 lots to be subdivided on Foothill Blvd (west side of All Nations Church) is on hold.
 - d. Solar Company is suing residences because they want to build a solar farm across from All Nations Church. The property is zoned for equestrian. It was submitted as a buy-right, which means they can just come in build it. People were rejected to submit an appeal.
 - e. Public Safety.
 - a. Met February 14, next meeting TBD.
 - b. Public comment on living in the vehicle ordinance, the map online is incorrect and will speak to LADOT.
 - c. Equestrian spoke about a man training is Pit bull puppy to charge at horses, dogs and people. Looking for LAPD support. Animal services should be contacted.
 - d. Foothill collaboration with Bill Hopkins, trying to widen community support, which will include all hillside communities.
 - e. Gang activity in LVT (Osborne to LVT shopping center on Foothill Blvd). Got the dumpster removed. LAPD going forward will start working with the community to stop gang violence.

- f. Deemed to Prove ordinance
- f. Rules and Elections.
 - a. Met Jan 30th, 2 items before the board
 - b. Online elections for neighborhood council – ways to promote
 - c. Feb 27th next meeting
- 8. **Presentation** of representatives to municipal agencies and other community groups. (**Max 5 minutes each**): None

Recommendation(s) by Budget and Finance Committee (10 minutes)

- 9. **Presentation/Discussion/Possible Action** to adopt by board resolution the following financial report(s): Motion: Daniel make a motion to approve as presented, Jaycynda 2nd
 - a. Any outstanding checking account statement(s).
 - b. Any outstanding Treasurer report(s).
 - c. Any outstanding expense report(s).
- 10. **Presentation/Discussion/Possible Action** to authorize by board resolution the allocation of additional \$5,000 recently added to the FY 2016-17 annual budget be designated to Outreach.
 - i. **Motion:** Daniel motion to approve, Josh 2nd
- 11. **Presentation/Discussion/Possible Action** to authorize by board resolution the reallocation of up to \$500 to support the March 9th mixer of Valley Alliance of Neighborhood Councils.
 - i. **Motion:** Daniel motion to approve, Jaycynda 2nd

Recommendation(s) by Rules and Elections Committee (10 minutes)

- 12. **Presentation/Discussion/Possible Action** to approve the following Bylaw changes: (PLEASE SEE ATTACHMENT A FOR SPECIFIC LANGUAGE):
 - a. Article V(6) Vacancies – Establishing simple majority voting procedure to fill vacancies when over one-third (1/3) of the Board seats are currently vacant.
 - a. **Motion:** Josh - Recommend amending language Should say “if more than 1/3”, Jaycynda 2nd
 - b. **Motion:** Daniel To approve as amended, Laurie 2nd
 - c. **Vote** to support amended language.
- 13. **Presentation/Discussion/Possible Action** to approve the following Standing Rules changes: (PLEASE SEE ATTACHMENT B FOR SPECIFIC LANGUAGE): **Table**
 - a. Article I(1) Vacancy Application and Approval Process – Establishing a procedure to handle public applications for Board vacancies
 - b. Article III(2) Creation – External affiliates may also recommend or create Auxiliary Positions for the Board to fill.
 - c. Article III(3) Appointment – President may temporarily appoint Auxiliary Members pending Board confirmation.
 - d. Article IX(3) Inventory and Resource management – Creates a cataloging, auditing, and usage policy for durable goods. Establishes oversight procedure and places the Recording Secretary in charge of quarterly inventory report.
 - e. Article IX(4) Self-Assessment – Designates the President as the author of the annual Self-Assessment and establishes process of submission before the Executive Committee and General Board.
 - f. Article IX(5) Strategic Plan – The Executive Committee will prepare Strategic Plan, and establishes process of submission before the General Board.
 - g. Article IX(6) Outreach Survey – Designates Vice-President of Communications and Outreach as the author of the annual Outreach Survey and establishes process of submission before the Executive Committee and General Board.
 - h. Article X(6) Conference Calls at Meetings – Prohibits conference calls at meetings.

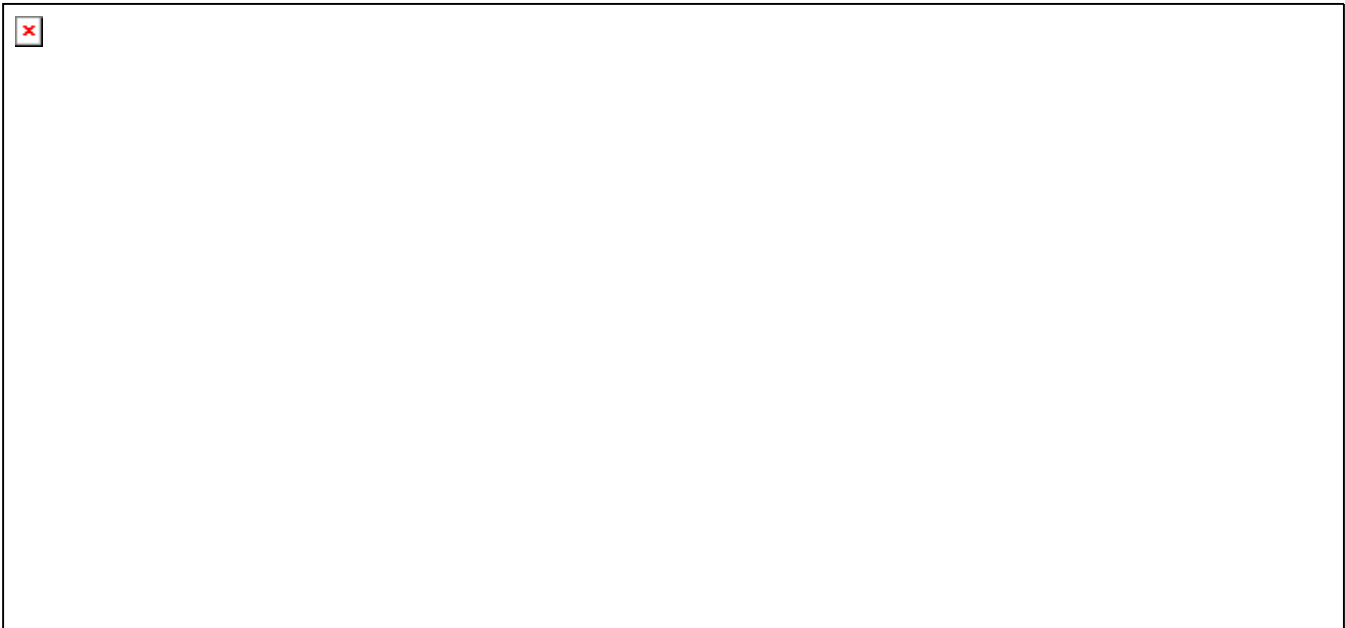


Recommendation(s) by Rules and Elections Committee (5 minutes)

- 14. **Presentation/Discussion/Possible Action** to authorize and assign a City Hall parking pass.
 - a. **Need council vote to be awarded a pass. Motion Laurie, Daniel 2nd unanimous**

Housekeeping (10 minutes)

- 15. **Presentation/Discussion/Possible Action** to amend and/or approve any outstanding General Board meeting minutes.
 - i. Daniel/Josie was not on the board – change header
 - ii. Daniel off quorum list
 - iii. Motion to adopt minute as amended Josh, Daniel 2nd
- 16. **Final comments by FTDNC Board members.**
- 17. **Adjournment. 8:41pm**



PROCESS FOR RECONSIDERATION - For information on the FTDNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the FTDNC Bylaws at FTDNC.org.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address board members on any agenda item before they take a formal position at any meeting. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Council’s jurisdiction will be heard during the Public Comment period. Please note that under the Brown Act, the Board may be prevented from acting on a matter that you bring to its attention during the Public Comment period. However, any issue raised by a speaker may become the subject of a future meeting. Public comment is limited to 2 minutes per speaker, but limited time extensions may be granted by the Chairperson in consultation with other board members present.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Kevin J. Davis, Board President via email at president@ftdnc.org.

TRANSLATION SERVICES - To ensure availability of services or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council at (213) 485-1585.

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Kevin J. Davis, Presidente por correo electrónico president@ftdnc.org. para avisar al Concejo Vecinal.

PUBLIC ACCESS TO MEETING DOCUMENTS - Agendas are posted for public review at the FTDNC Headquarters, 9747 Wheatland Avenue, Shadow Hills, CA and on the FTDNC.org webpage. You can also receive agendas via email by sending a request to be added to FTDNC email blast to foothilltrails@gmail.com and/or by subscribing to the L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: FTDNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Kevin J. Davis, Board President via email at president@ftdnc.org